

WMHCTA Project Documents

Instructions: Listed below are working documents to help Project Leaders plan for and execute trips, documents that volunteers should read in advance of the trip, and documents needing to be completed and signed by volunteers before the trip or at the trailhead. Only documents marked with an "X" are required for your particular trip. The Project Leader is responsible for ensuring that project forms are completed and promptly returned to Rick Bombaci at Wallowa Resources after the trip.

Working Documents for Project Leaders

Document Name	Use All Documents Marked with "X"
WMHCTA Project Leader Guidelines	X (sign at trip completion)
WMHCTA Trail Assessment Form (TAF)	Complete TAF only if a recent trail assessment has not already been conducted by USFS or WMHCTA
USFS JHA Driving*	
USFS Trailer Towing*	
USFS JHA Field Work*	X
USFS JHA Saws*	
USFS JHA Stock Safety*	
USFS Tail Gate Safety Meeting Form	X (complete and sign at trailhead)
WMHCTA Project Log and Volunteer Sign-Up	X
WMHCTA Trip Report	X

*Read JHA documents before your trip. Base your daily Safety Briefings on the JHAs.

Documents to Provide Volunteers in Advance of Trip

Document Name	Use All Documents Marked with "X"
USDA "Welcome to the Forest Service: A Guide for Volunteers"	X
WMHCTA Gear Guidelines for Volunteers	X
USFS Trail Clearing Specifications	X

Note. Send e-mail or otherwise advise volunteers to access and read these documents at wmhcta.org.

Documents to be Completed and Signed by Volunteers

Document Name	Complete All Documents Marked with “X”
WMHCTA Membership Application	X (if not already on file)
WMHCTA Liability Waiver	X (if not already on file)
WMHCTA Health Card	X
USFS Volunteer Agreement – Volunteer Sign-Up Form for Groups	X
USFS Volunteer Services Agreement – Attachment D (media and medical)	X
USFS Volunteer Services Agreement – Attachment C (minors)	

Note. Volunteers should complete documents prior to the trip, if possible. Otherwise, volunteers may complete documents at the trailhead.